



Headteacher: Mr David Snell

8<sup>th</sup> January 2019

Dear Parents/Carers

### Parents' Subject Meetings

I invite you to attend parents' meetings which are being held in the Oval hall on the following dates:

Tuesday 15 <sup>th</sup> January	4.00 p.m. – 6.00 p.m.
Thursday 17 <sup>th</sup> January	6.00 p.m. – 8.00 p.m.
Monday 21 <sup>st</sup> January	4.00 p.m. – 7.00 p.m.

This is an important opportunity to spend a little time with up to **four** of your child/ren's subject teachers to discuss progress to date. Please ensure you book only four appointments per pupil to allow time for all our parents. Your meetings do not need to be on the same evening.

To assist in ensuring all parents have the opportunity to speak to teachers of KS2 Maths and English, additional sessions have been made available on the following dates;

Tuesday 15 <sup>th</sup> January	1.45 p.m. – 3.15 p.m.
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Please also be advised that parents of those with pupils on the SEN register will also have the opportunity to meet with Mrs Sweeney, please select Mrs Sweeney as one of your four subjects.

#### How to book:

All booking for the parents' evenings is via our online system ePraise. You can log into the system using your email address and password that you have already set up to view your child's individual behaviour area by accessing: <http://www.epraise.co.uk/index.php?view=schools> and selecting Alvechurch Middle from the drop down list and clicking the parent tab. If you have not already registered, then a guide is attached to help you. Access to the parents' evening booking area is under the community tab – parents' evenings.

You can also access this link via the homepage on the schools website; [www.alvechurchmiddle.co.uk](http://www.alvechurchmiddle.co.uk) Please click on the epraise icon located on the right hand side of homepage.

The system for booking your appointments will be live today, 8<sup>th</sup> January from 4pm until 10am on the 15<sup>th</sup> January.

We currently have two members of staff, Miss Dyer and Miss Dodds, on long term absence and therefore unavailable during the upcoming parents' evenings. For Miss Dyer's year 6 and 7 maths groups please make appointment with **Mr Snell for 6AD Maths or 7AD Maths**. For Miss Dodd's classes we will arrange an opportunity to meet with her on her return to work at the end of the month.

If you do not have access to the internet, please contact Mrs Rees in our school office on 0121 445 1033 who will be happy to add appointments on your behalf.

Yours sincerely

**Mr David Snell**  
Headteacher

[www.alvechurchmiddle.co.uk](http://www.alvechurchmiddle.co.uk) Birmingham Road, Alvechurch, Worcestershire, B48 7TA. 0121 445 1033

