

How to access Alvechurch's Remote Desktop

What is Remote Desktop? What are the benefits for me?

- A quick and easy way to logon to the network via the internet on any PC, Laptop, Mac and several mobile devices.
- Provides full access to files, shares, emails, calendars and programs.
It is the same as being logged onto any PC in school.

Is it secure?

- Yes. All data is encrypted, just like online banking.
- Your password is crucial to security. Do not share, or make it easy to guess.
- Users should also ensure they log off when not using the system.

Can students use this system?

- Yes. The procedure is exactly the same.

What do I need to use it?

- Any school laptop, or any Windows based laptop or computer. It also works on Apple Mac's, iPads, iPhones, Android Tablets/Phones, Windows Tablets/Phones and Linux
- A reliable internet connection. The speed of your home connection will affect the speed you can connect at. The system will work over 3G/4G but obviously speed will vary dependent on signal.

How to logon to Remote Desktop from a Windows PC/Mac

First use, or use on a new device:

- Access Alvechurch's Secure Website – via the school website (bottom right) or directly at <https://secure.alvechurch.worcs.sch.uk> – login with network credentials.
- Click on *Remote Desktop* and then click *AMS Remote Desktop Icon*
- A file will be downloaded – This file needs to be saved somewhere you will be able to access it in the future.
- Double click the downloaded file
- Enter your network credentials **Do NOT click remember my credentials. Press OK**

Subsequent use: once the file has been download, double click it to reconnect in the future.

Other Platforms: Please ask IT Support for recommended Apps/settings they require.